



Summer Aide College Student Employment Program

Purpose of the Program: The goal of this program is to provide gainful summer employment for college students. It utilizes and helps develop college students' abilities and acquaints them with the City as an employer. The student is responsible for all expenses, including housing.

Opportunities Available: The Student Aide II (Recreation) works at \$11.00 per hour, and the Student Aide III (Recreation) works at \$12.00 per hour in the Department of Parks and Recreation's Summer Fun, and Teen programs. Contract hours vary up to 328 hours in an eight-week period.

Requirements:

You must:

1. Have successfully completed at least one year of college (24 credits) by June 2017, and intend to continue toward an associate, bachelor's or graduate degree, to qualify for Student Aide II and III.
2. Be currently enrolled in college at least half-time, or intend to register in Fall 2017.
3. Be a citizen, national or permanent resident alien of the United States or non-citizen authorized under federal law to work in the U.S. To meet the requirements of the Federal Immigration Reform Act of 1986, all persons selected must provide original documents to verify identity and employment eligibility before starting work.
4. Have satisfactorily performed work as a Student Aide II (Recreation) for the Department of Parks and Recreation, City and County of Honolulu, to qualify for Student Aide III (Recreation).

5. Have a valid First Aid Certificate (not required at the time of application, but must be obtained by the first day of employment, valid through the period of employment).

Online Application Form: You must file an application even if you participated in the program previously. Applications must be completed online. No hard copy applications will be accepted. To apply, fill out the Summer College Student Employment Application at: www.honoluluparks.com

If you have any questions, call 768-3020.

The following are brief descriptions of the types of jobs you may be assigned as a Summer Aide in the Department of Parks and Recreation. We hope that this will give you a better understanding of what summer work entails and assist you in accurately completing your application.

Student Aide II - Recreation, works at \$ 11.00 per hour - The Student Aide II – Recreation position is for students working in the City's Summer Fun Program for the first time.

Student Aide III - Recreation, works at \$12.00 per hour - Student Aide III – Recreation positions are for students who have satisfactorily performed work as a Student Aide II.

Summer Fun Program: The majority of summer aides assist the Department of Parks and Recreation in conducting the City's annual Summer Fun Program. As an aide, you will be required to teach classes for children in one or more of the following areas: arts and crafts, music and dance, creative dramatics, sports and games, Hawaiiana, "Keiki Joy" (activities for lower elementary children) and physical fitness. You are responsible for the supervision of children at all times. Your challenge will be to creatively motivate and develop a successful summer experience for the young people under your care. Summer Fun needs people who have enthusiasm; ability to plan, organize, and conduct activities; patience; a genuine liking for children; and a desire to help in their growth and development. Summer Fun runs on Monday through Friday, except for holidays. Your employment will be for a period of about 8 weeks. The first week is spent in orientation and skills workshops. The next 6-7 weeks will be spent at the playground to which you will be assigned. Occasional night and weekend duty may be assigned. Approximately 550 Summer Fun Aide positions are available each year. Current First Aid certificate is required by the first day of employment, and must be valid throughout the period of employment.

Teen Program: In conjunction with the Summer Fun Program for children from grades K to 6, the Department of Parks and Recreation offers a teen program for young people in intermediate and high school. The same skills and abilities are needed for work with these young adults. In addition to teaching classes such as dance, crafts and fitness, you may become involved in planning special activities, sports tournaments and events. Aides who work in this program are generally assigned evening and weekend work. Current First Aid certificate is required by the first day of employment, and must be valid throughout the period of employment.

Gym Program: If you are assigned to a gym program, you will be involved in the implementation of sports related activities in the gymnasium. You will work with various community leagues and children's sports program. Evening and weekend duty may be required. Current First Aid certificate is required by the first day of employment, and must be valid throughout the period of employment.

Summer Swim Aide: Lifeguard or ocean recreation services at a Department of Parks & Recreation (DPR) pool or an ocean recreation site. Current American Red Cross Lifeguard/CPR-AED for the Professional Rescuer/First Aid certificate (or equivalent) required. Minimum age 18 and graduation from High School is mandatory. ***You do not have to be a college student for Swim Aide position.*** Pay rate of \$13.56 per hour. Call 768-3039 for ocean recreation lifeguard information. Call local DPR pool for pool lifeguard information.

Inclusion Aide (On-Call): Assist children with disabilities to participate in Summer Fun. Current First Aid & CPR are required. ***You do not need to be a college student for Inclusion Aide positions.*** For an application and more information call 768-3027. There are 2 levels of positions:

- Recreation Aide – Requires some experience working in recreation or with people with disabilities. The pay rate is \$11.15 per hour.
- Recreation Assistant II - Requires at least 2 years experience working with people with disabilities. The pay rate is \$14.65 per hour.



WWW.HONOLULUPARKS.COM

ARE YOU DEPENDABLE?

- CAN YOU TAKE AND FOLLOW INSTRUCTIONS?
- ARE YOU RELIABLE?
- CAN YOU GIVE 100% FROM START TO FINISH?
- ARE YOU AVAILABLE FROM 8:00 AM - 4:00 PM MONDAY THROUGH FRIDAY?
- DO YOU LIKE AND ENJOY WORKING WITH CHILDREN?
- ARE YOU OUTGOING, ENTHUSIASTIC AND HELPFUL?
- WILL YOU COMPLETE ONE YEAR OF COLLEGE BY THE END OF MAY?
- ARE YOU PATIENT WITH OTHERS?



IF YOU ANSWERED "YES", THEN YOU MAY BE THE PERSON THAT THE DEPARTMENT OF PARKS AND RECREATION IS LOOKING FOR.

COLLEGE STUDENT EMPLOYMENT PROGRAM

OPPORTUNITIES AVAILABLE: The Student Aide II (Recreation) works at \$11.00 per hour, and the Student Aide III (Recreation) works at \$12.00 per hour in the Department of Parks and Recreation's Summer Fun, and Teen programs. Student Aide III – Recreation positions are for students who have satisfactorily performed work as a Student Aide II. Contract hours vary up to 328 hours in an eight-week period.

Online Application Forms: You must file an application even if you participated in the program previously. Applications must be completed online. No hard copy applications will be accepted.

For more information please see the Department of Parks and Recreation web page at www.honoluluparks.com or call 768-3020.



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DEPARTMENT of PARKS & RECREATION

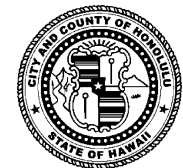
SUMMER FUN



SUMMER COLLEGE STUDENT EMPLOYMENT PROGRAM 2017

We Add Quality to Life

DEPARTMENT OF PARKS
AND RECREATION



CITY AND COUNTY
OF HONOLULU